

**2021 Order and Delivery Schedule**

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|  **For Delivery on:**  | **Place Your Order On Or Before:** |
| November 16 (Tuesday) through November 21 | Monday, November 1 / 5 |
| November 29 (Monday) through December 5 | Monday, November 15 / 19 |
| December 6 through December 12 | Monday, November 22 / 26 |
| \* December 13 through December 15 | \*\*Monday, November 22 / 26 |

 **IMPORTANT – PLEASE READ!**

1. **Call In Date:** Monday, two weeks prior to the week of delivery. \*(Except for deliveries in the week of 12/13).
2. **Add on Date:** ***Friday after Call in Date*** (Only ONE Add on Order is permitted). ***NOTE: Add On Date will now be Friday instead of Monday!***
3. **We cannot accept your complete order on your Add on Date.**
4. **Delivery Date:** Will be confirmed one week after your order is placed.

\*\* Please contact Pee Jay’s before you start your sale about scheduling a delivery in the week of 12/14/20. \*\*Your call in date is Monday, November 23 and your add on date is Monday, November 30.

1. **Order Submission:** If you have online orders, submission via the eCommerce Sales Management Tool\* is required. If you do not have online orders, you may place your order via the Portal Sales Management Tool, or by phone or email. **(Please do not fax your order).**
2. \*\*Your group is responsible for unloading the truck and supplying any unloading equipment.
3. Please count your order BEFORE signing your manifest.
4. **Payment Terms:** Net 30 days from delivery. Save 1% by paying your invoice PRIOR to your Delivery Date.
5. All confirmations and invoices are emailed.
6. **\*Visit www.PeeJays.org** for more details about our Fruit Sale Program and eCommerce website.

**\*\*IMPORTANT: IN THE EVENT THE DRIVER ARRIVES AT AN UNSCHEDULED DELIVERY TIME AND YOU CANNOT ACCEPT THE DELIVERY, PLEASE CONTACT OUR OFFICE IMMEDIATELY.**

**Good Luck with your Fruit Sale!**

**Your Friends at Pee Jays’ Fresh Fruit,**

**Domenic, Anthony, Pam, Carol, Julie, Doug & Marie**

**Toll Free: 800-847-6141 • www.PeeJays.org**